

## Step into History with Us at the 2018 Heritage Festival... Sunday, June 3, from 11 am to 4 pm along Karakung Drive

Haverford Township Historical Society would like to invite local **artists** and **artisans** to step into history with us by participating in the 2018 Heritage Festival. Artists who register will be given space at the festival to display and sell their work. Reserve your space now by completing the form below and returning it to HTHS with the **\$35** registration fee (*\$37 if you use PAYPAL to cover fees*). *If you are a food vendor, please use the "Food Vendor Form"*.



**Registration Fee** The registration fee to participate in the Heritage Festival is **\$35 (or \$37 via PAYPAL)**. The registration fee is non-refundable and will be used offset the costs of hosting the festival. Please make checks payable to **"HTHS."** Proceeds from the sale of any artwork during the festival are the sole property of the artist – no commissions apply. Haverford Township Historical Society reserves the right to limit the number of participating artists. *You may also send payment via PAYPAL: [donations@haverfordhistoricalsociety.org](mailto:donations@haverfordhistoricalsociety.org)*. Then fill out and email the form electronically to [festival@haverfordhistoricalsociety.org](mailto:festival@haverfordhistoricalsociety.org) and indicate in email that you made a payment via **PAYPAL**.

**Set-up** You will be contacted by email to confirm your registration. Our default vendor slot is about 10' x 10', and is on a paved surface (the road). Please let us know of any special needs you might have so we can do our best to accommodate you. Set up for the festival will occur between 8 AM and 10 AM on Sunday, June 3. After 10 AM. No motor vehicle traffic will be permitted on Karakung Drive until after the Festival ends at 4 PM

**Breakdown:** All artwork, tables, tents, TRASH, etc. must be removed from Karakung Drive by the end of the day Sunday, June 4. Please do not leave anything behind (like empty boxes, cartons, trash, etc...). Your area should be packed up and ready to load quickly into your vehicle **before** going to retrieve your vehicle

**Publicity** HTHS reserves the right to photograph artists and artwork for purposes of publicity for the festival. Biographical information about artists and their work may also be placed on the HTHS website, in our newsletter and on Heritage Festival materials.

**Liability** The Heritage Festival will be held rain or shine. Artists are responsible for providing their own tables/tents/display apparatus. HTHS is not responsible for any damage that may occur to artwork during the festival. HTHS requires a Certificate of Insurance (COI) from participating crafters or artists. Let us know if you have a problem obtaining one or have any questions about this.

**For More Information** Visit the HTHS website at [www.haverfordhistoricalsociety.org](http://www.haverfordhistoricalsociety.org) . You can also contact the Heritage Festival Committee with any questions by e-mail at [festival@haverfordhistoricalsociety.org](mailto:festival@haverfordhistoricalsociety.org)

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### Haverford Township Historical Society 2018 Heritage Festival Crafter/Artist Registration Form

Business Name: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Website (if applicable): \_\_\_\_\_

**Type of Art:** Please give a brief description of the artwork or crafts that you plan to sell.

**Additional Information:** Tell us any information we may need to know for your space at the festival.