

## Step into History with Us at the 2018 Heritage Festival... Sunday, June 3, from 11 am to 4 pm along Karakung Drive

Food vendors who register and are approved will be given space at the festival to sell their food. Reserve your space now by completing the form below and returning it to HTHS with the **\$150** registration fee (*\$155 if you use PAYPAL*).



**Registration Fee** The registration fee to participate as a food vendor in the Heritage Festival is **\$150 (\$155 if you use PAYPAL)**. The registration fee is non-refundable and will be used offset the costs of hosting the festival. Please make checks payable to "HTHS." You may also send payment via **PAYPAL: [donations@haverfordhistoricalsociety.org](mailto:donations@haverfordhistoricalsociety.org)**. Then fill out and email the form electronically to [festival@haverfordhistoricalsociety.org](mailto:festival@haverfordhistoricalsociety.org) and indicate in email that you made a payment via **PAYPAL**.

**Set-up** You will be contacted by email to confirm your registration. Please note that there is no electricity. Our default food vendor space is about 10' x 20', and is on a paved surface (the road). This additional space provided food vendors can be used for seating (you would have to provide the seating). Please let us know of any special needs you might have so we can do our best to accommodate you. Set up for the festival will occur between 8 AM and 10 AM on Sunday, June 4. **After 10 AM. No motor vehicle traffic will be permitted on Karakung Drive** until after the Festival ends at 4 PM.

**Breakdown: All items, tables, tents, TRASH, etc.** must be removed from Karakung Drive by the end of the day Sunday, June 3. Please do not leave anything behind (like empty boxes, cartons, trash, etc.) Your area should be packed up and ready to load quickly into your vehicle **before** going to retrieve your vehicle.

**Liability** The Heritage Festival will be held rain or shine. Vendors are responsible for providing their own tables/tents/equipment/seating. HTHS is not responsible for any damage that may occur to your equipment during the festival.

**Food Permit from the Township: Haverford Township** (not HTHS) requires that you get a permit to sell food. It is the vendor's (you) responsibility to obtain a permit. Contact the Department of Health here: [www.haverfordtownship.org/department/?structureid=8](http://www.haverfordtownship.org/department/?structureid=8) or by email for more information: Nancy Guerra, Health/Codes Enforcement Officer: [NGuerra@havtwp.org](mailto:NGuerra@havtwp.org) 610-446-1000 ext 2501. The Township requires a Certificate of Insurance (COI), an \$85 fee and the completion and submission of a "Special Event Temporary Food Service Application" (available at the township website). HTHS also requires a Certificate of Insurance (COI).

**For More Information** Visit the HTHS website at [www.haverfordhistoricalsociety.org](http://www.haverfordhistoricalsociety.org), or contact us with any questions by e-mail at [festival@haverfordhistoricalsociety.org](mailto:festival@haverfordhistoricalsociety.org)

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### Haverford Township Historical Society 2018 Heritage Festival - Food Vendor Registration Form

Name of Establishment: \_\_\_\_\_

Contact Person: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Website: \_\_\_\_\_

**Registration Fee (non-refundable): \$150 (\$155 if you use PAYPAL).**

**Type of food** Please give a brief description of the food/drink that you plan to sell.

**Additional Information** Tell us any information we may need to know for your space at the festival.